



SCHOOL TRANSFER FORM

(To be completed by current school's Counselor, Teacher, or Head)

To assist us in evaluating this student for admission to the International School of Ulaanbaatar, we would appreciate if you could complete this reference form. **All information will be treated as confidential.**

Please email the completed form directly to our Admissions Assistant at admissions@isumongolia.edu.mn.

PERSONAL DETAILS OF STUDENT										
Family Name:					First Name:					
Current Grade:					Nationality:					
First Language					Second & other Languages					
Level of English <i>if not Mother Tongue</i>	<input type="checkbox"/> Just beginning		<input type="checkbox"/> Gaining confidence			<input type="checkbox"/> Confident		<input type="checkbox"/> Fluent		
EDUCATIONAL DETAILS OF STUDENT										
Length of time attended current School:	years /		months		Attendance record:	<input type="checkbox"/> Poor <input type="checkbox"/> Good <input type="checkbox"/> Excellent				
Please indicate your evaluation of the student's level)	<i>lowest</i> $\xrightarrow{\hspace{10em}}$ <i>highest</i>									
Academic Ability:	1	2	3	4	5	6	7	8	9	10
Organization:	1	2	3	4	5	6	7	8	9	10
Independence:	1	2	3	4	5	6	7	8	9	10
Personal relationships / social interactions:	1	2	3	4	5	6	7	8	9	10
Contribution to school life:	1	2	3	4	5	6	7	8	9	10
Does this student have any talents or special abilities to note, e.g. athletic, musical, creative, mathematical, scientific or linguistic?										
In what extra- / co-curricular activities has s/he been involved?										
Is the student studying at the highest academic level available in your school? If not, why not?										
Is the student in good standing with regards to his/her conduct, academic performance, attendance, and overall effort and deportment. Please elaborate where appropriate.										
If the student's record / report card is not a true indication of his/her ability, please explain factors that might have interfered with his/her achievement.										
Has the student been the subject of any disciplinary action that would be important for us to know - e.g. suspension, exclusion, other? Please elaborate.										



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Does the student have any special or extra psychological or emotional needs of which we should be aware? Please elaborate.	
Has the student undergone any diagnostic or evaluative tests? If not, has the student ever been referred for assessment? Please provide details as appropriate.	
Is there any further information which may be of use in placing this student in our school e.g. parental involvement, health, well-being.	
EDUCATIONAL DETAILS OF STUDENT	
School Name:	
School Address:	Contact Number(s): Website:
This form completed by:	
<input type="checkbox"/> School Principal <input type="checkbox"/> Counselor <input type="checkbox"/> Teacher	Email Address:
Signature:	Date:

Thank you for taking the time to complete this form.

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