



REGULATIONS FOR RIDING THE SCHOOL BUS



These rules will be enforced consistently and without exception to ensure the safety of the students when they ride the school bus daily to and from ISU.

Parents, please go over these rules with your children so they will know what is expected of them when they ride the school bus. Your assistance and cooperation will allow us to better serve your children's transportation needs.

GETTING TO THE SCHOOL BUS: Students must...

- be at their designated bus stop in the mornings at least five minutes before the bus is expected to arrive remaining off the roadway while waiting for the bus; (The bus will not wait for students who are late.)
- be on time for the bus after classes at the end of the school day;
- inform the ISU Bus Coordinator if he/she is not going to ride the bus on a particular day;
- not change bus or bus route without the full approval of the Deputy Director; *(Parents must personally contact the Deputy Director if they wish their child to ride an alternate bus.)*
- never take friends or other people with them on the bus without the Deputy Director's permission. *(Only paying bus riders are permitted on a school bus.)*
- not bring animals or insects of any kind onto the bus

WHILE RIDING ON THE SCHOOL BUS: Students must...

- remain seated with seatbelts fastened before bus departs and at all time while the bus is in motion; seatbelts must remain on until the bus is fully stopped at its destination;
- keep their head, arms, hands, and legs inside the bus and their feet off the seat and out of the aisle;
- keep their school bag out of the aisle.
- never distract the bus driver
- never request the driver to make unauthorized stops;
- not shout, use swear words or abusive language at any time.
- not chew gum, eat nor drink.
- not fight, push, shove, throw things, or otherwise misbehave at any time.

DAMAGE/ACCIDENTS/INCIDENTS: Students must...

- report to the bus driver any damage observed on the bus; *(If a student damages the interior or exterior of the bus, he/she will be responsible for payment to repair these damages.)*
- follow the driver's instruction if an accident occurs;
- adhere to the school discipline procedures as outlined in the *Student & Parent Handbook*. (See below)

CONSEQUENCES FOR MISBEHAVIOUR WHILE ON SCHOOL BUS

The following steps will be taken and consequences will apply if a student does not behave according to expectations stated above and also according to those expectations outlined in the *Behaviour Expectations & Guidelines At ISU* section of the *Student & Parent Handbook*:

1. The Bus Coordinator will speak with the student and others as appropriate so that the details of situation are fully understood.
2. The Bus Coordinator will give the student immediately a written warning or this may be issued later by the Head of Primary or Head of Secondary as appropriate.
3. The Bus Coordinator will inform the Head of Primary or Head of Secondary as appropriate of the details as he/she understands them. The Head may then speak with the students if deemed appropriate and may contact the parents.
4. If the student's misbehavior continues on a second occurrence, either the Bus Coordinator or the Head of Primary or Head of Secondary as appropriate will issue a suspension notice – either immediately or shortly thereafter. The student may be removed from the bus immediately.
5. The bus riding suspension will be reported to the parents immediately by the Head of Primary or Head of Secondary as appropriate. The length of the bus riding suspension will be determined by the Head of Primary or Head of Secondary.

Other consequences as outlined in the *Behaviour Expectations & Guidelines At ISU* in the *Student & Parent Handbook* may be applied depending on the circumstances.

6. If a third misbehavior occurs after the suspension period, the student may lose permanently his or her privilege to ride the school bus.

NOTE: Safety is the first priority for all actions taken by ISU staff. If a student is deemed to be putting other ISU children riding the school bus at serious risk, that student will be removed from the school bus as soon as it is safe to do so and the parents will be contacted and expected to pick up the student at a designated location. If the parents cannot be contacted, then ISU reserves the right to determine alternate actions to either deliver the student to home or back to ISU.