



**Minute of Annual General Meeting of
the Association of the International School of Ulaanbaatar
held at ISU on November 12, 2014**

1. Welcome from the Chair of the ISU Board of Trustees

The meeting was opened by the Chair of the BOT, Mr. Saha Meyanathan with the introduction of himself and the Meeting agenda;

2. Purpose of AGM

- Purpose of AGM
- Governance structure of the Association
- Board of Trustees
 - o Previous Board Chairs
 - o Present active Trustees
 - o Duties and responsibilities of the Trustees

3. Election of two members to sign 2014 AGM minutes

Two members of the Association were selected to sign these minutes of this AGM meeting:

- Julie Field - 99761329
- Sandy Louis – 94803383

4. Presentation of the Auditor's Report by Mr. Helge Reitz

Treasurer of the Board, Mr. Helge Reitz, introduced the Auditor's report citing from the report the Audit opinion on fair, in all material aspects, presentation of financial position of the ISU. The school will take responsibility on follow up, where appropriate, the recommendations given by the Auditors. The report is available in English and Mongolian languages at the school to all interested parents to view. Financial statements as presented in the Finance presentation earlier this evening will be available on the school web site.

The Auditor's report was accepted by the majority of the participants.

5. Director's Report by Mr. Stearns

Before the presentation by the Director of the School, Mr. Stearns, congratulated one representative each of the ISU Boys and ISU Girls ACAMIS Volleyball teams announcing that for the first time in the history of the ACAMIS organization, both teams from the same school have won the first/gold prizes in the ACAMIS volleyball tournament.

- Looking back to SY 13-14
 - o Parent Events / Parent Learning
 - o Faculty learning
 - o Faculty major projects completed
 - o Student action
 - o ICT enhancements
 - o New assessment tools
 - o Class or 2014 university acceptances
- What's going to happen in SY 14-15
 - o Preparation of next Strategic Plan for 5 years

6. Expansion Project Presentation by Mr. Stearns

Mr. Stearns introduced the progress of the building expansion project including Phases 2 and 3. The presentation included many slides with visualization of all three Phases 1, 2 and 3 to give clear perspective to the participants on how the school expansion is going to look like from inside. Main points are:

- Key delivery for Phase 1, assuming government inspection results in a "pass", is expected to be December 13;
- ISU will start to use the new facilities within the first week after Winter Break.
- The construction of Phases 2 and 3 is in the final stage of the negotiation with the Suruga Mongol LLC, the Construction Company.
- The construction of Phases 2/3 is to start in March 2015
- Phase 2 – expansion with swimming pool, theatre, 4 science labs, greenhouse, 2 language labs, band room, Black Box studio, music practice rooms, 2 DT labs, CAD lab, and 2 Visual Arts studios,
- Phase 3 –large sports field with artificial turf, parking lot, renovations in current school building;

7. Statements by candidates for Board of Trustees election

The candidates were invited with brief introduction about themselves and how they can contribute to the Association. The candidates are:

- Alaubek Avdil – parent of grade 2 student; originated from far west part of Mongolia
- Gary Biondo – parent of grade 1 student, from USA; CEO of Shangri-La hotel in UB
- Isabelle Beard – parent of Kindergarten student; with legal background obtained in UK
- Andrew Jaeger – parent of Grades 1 and 4 students; the officer of US Embassy in UB

8. a) Election of Trustees

Mr. S. Meyanathan thanked the presenters and called the participants to vote for 4 vacancies in the Board of Trustees, circling the number or the name of the candidate.

8. b) General question and answer period

While the votes were counted the Q&A session took place:

Q: When the Phase 1 will be completed?

A: The Phase 1 is supposed to be completed in November 2014, and now is 1-2 weeks' time late, because ISU refused the windows that did not have the proof of quality. But this delay is not problem for ISU though, as the moving to the new facility is planned during the winter break.

Q: What is the competition for ISU in Mongolia?

A: There is no real competition for ISU right now, in particular in terms of the education programme. ISU is the only fully accredited and authorized school in Mongolia to offer the full Pre-kindergarten to Grade 12 IB programme. Our teachers are from over 15 different countries, all foreign trained and qualified, and are required to maintain their IB proficiency by continual IB training. In term of facility, as it is also an important criterion for some parents, ISU recognizes that it has to keep up with the facilities of the other independent schools here in UB. Therefore it is important that Phases 2 and 3 are completed as soon as possible. It should be noted, that more importantly to ISU, the completion of Phases 2 and 3 will allow the educational programme to become more diverse and that will be good for our students. Examples: the Rock Climbing Wall and the swimming pool will give extra breadth to the PE programme; the greenhouse will give more opportunities for the science students; and the Black Box theatre will give more opportunities for the drama students.

Q: How is ISU accredited?

A: ISU is accredited through a continuous cycle of evaluation by the world-wide Council of International Schools (CIS) in the Netherlands, the New England Association of Schools and Colleges (NEASC) in USA, and the International Baccalaureate in Switzerland. To gain accreditation ISU must meet standards in all areas of school operations including philosophy and objectives; educational programme; facilities; finances; child welfare; health, safety and security; and governance. The school is required to submit evidence that it is maintaining its performance levels for each standard every 2.5 years. Every 5 years after being accredited, the school is evaluated by visiting inspection teams.


9. Announcement of election results

After the Q&A session the Chair introduced the results of the vote. All 4 candidates were elected with sufficient number of the votes. All participants congratulated the new members of the BOT and the photo of the members has been taken.

The meeting was closed with gratitude to Helge who served as a BOT member for 10 years and now it's time for him to resign according to the School policy. Helge has 14 years of experience with ISU, 4 children of him had graduated the school

Minutes taken by: Victoria A.

Signed by  Julie Field

Signed by  Sandy Louis